



Board of County Commissioners Agenda Request

3B
Agenda Item #

Requested Meeting Date: December 23, 2024

Title of Item: Adopt Resolution Appointing Interim County Auditor

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jessica Seibert		Department: Administration
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 5 minutes
Summary of Issue: <p>As a result of the retirement of the current County Auditor, an interim County Auditor is needed to fulfill the statutory requirements of the position until the effective date of the permanent appointment.</p> <p>Please see attached resolution.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Adopt resolution appointing Interim County Auditor.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 23, 2024

By Commissioner: xxx

20241223-xxx

RESOLUTION APPOINTING INTERIM COUNTY AUDITOR

WHEREAS, the current elected Auditor has submitted his notice of retirement effective December 31, 2024 creating a vacancy in the office; and

WHEREAS, the Aitkin County Board of Commissioners recognizes the statutory requirements of the position and the need to maintain current operations in the Auditor's Office and;

WHEREAS, the Aitkin County Chief Financial Officer possesses the necessary skills and qualifications to carry out the duties of the office;

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners does hereby appoint Chief Financial Officer, Kathleen Ryan, to the position of Interim County Auditor effective January 1, 2025 until the position is filled permanently.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 23rd day of December 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 23rd day of December 2024

Jessica Seibert
County Administrator